

2013 Submissions Guidelines

ELIGIBILITY REQUIREMENTS

- Feature films, documentaries and short films, must have been completed after January 1, 2012.
- Feature films must not have had any public or festival screenings in the greater Los Angeles area, including Los Angeles, Orange, and Ventura counties to be considered a premiere and be able to be competition.
- Feature films and short films must not have had any commercial theatrical or television play in the US to be able to be in competition.
- Features films must not have been broadcast on the internet.
- For feature films, without US distribution, world and US premieres are not required **but are strongly preferred**, and premiere status will be one of the factors considered when determining a film's inclusion in the Festival and in scheduling.
- For documentaries, premiere status is not required **but are strongly preferred**, and premiere status will be one of the factors considered when determining a film's inclusion in the Festival and in scheduling.
- For short films, premiere status is a factor in the selection process. Short films must not have been broadcast on the internet.
- Feature films, documentaries and short films in a language other than English must be subtitled in English for Festival presentation.
- For submission purposes, DVD screeners may be of works-in-progress, films with temporary soundtracks, or digital outputs.
- Filmmakers must deliver final format (as indicated) for Festival screenings. No exceptions will be permitted.
- High school films must be works shot, directed, and produced by high school or secondary school (pre-college) students. Adult supervision must be limited to an advisory capacity. (FOR YOUTH PROGRAM ONLY)

FESTIVAL PRIZES

Select narrative features, documentary features, and short films participate in the Festival's three competitive sections, the winners of which are chosen by special juries. In the narrative feature competition, awards are given to Best Film, Best Opera Prima (First Feature), Best Script, Best Director. In the Short Film Competition, awards are given for Best Animated and Best Narrative Short.

All features, documentaries and shorts are eligible for Audience Awards, which are chosen based on ballots submitted by Festival audiences and are presented in the following categories: Feature, Documentary and Shorts

The Los Angeles Latino International Film Festival is a qualifying festival for the Narrative and Animated Short Film categories of the Academy Awards®.

SUBMISSION MATERIALS

- Completed submission form
- Preview DVDs (NTSC preferred). Please check your DVD to make sure it plays on a player & laptop
- All Features, Documentaries & Shorts must submit 1 screening DVD.
- 1-press kit (synopsis, credits, production stills, bios, press if available)
- Entry fee payment
- *Optional- For confirmation of receipt, a self-addressed postcard with return postage affixed*

All submission materials must be delivered together in one package. If completing your submission form online, do not deliver your submission materials until you have completed your online form and be sure that your online payment number is printed clearly on all materials. If you are sending a check for your submission payment please write on the space provided- paid by check. Make checks payable to the Los Angeles Latino International Film Festival

SCREENING REQUIREMENTS

If your film, documentary, or short is selected for exhibition, please be advised that the Festival will require:

- 35mm, 16mm, HDCam, or DigiBeta (NTSC) prints/tapes for features and shorts; DigiBeta (NTSC) or Beta SP tapes are also accepted
- All foreign language films, documentaries & shorts must be subtitled in English
- Press kits with photo stills (color and black & white)
- Headshots of Director(s) and Writer(s)
- Biographies of Director(s) and Writer(s)
- Film trailers, clip reels, posters, postcards, and EPKs, if available. *MUST BE DELIVERED FOR INCLUSION IN MARKETING EFFORTS*

ENTRY FEES*

Payment in US dollars may be made by check, money order, Visa, or MasterCard. Checks or money orders (from a US bank in US Dollars only) should be made payable to "Los Angeles Latino International Film Festival". The film title must be clearly printed on all checks/money orders. Do not send cash. Payment can also be made via our website using authorize.net www.latinofilm.org.

- **Feature Films** \$50
- **Documentaries** \$40
- **Short Films** \$40

SUBMISSION DEADLINES

Deadline July 22, 2013

\$5.00 discount on entry fees for LALIFF members.

\$10.00 discount for all Early Bird submissions - June 30, 2013

***SPECIAL NOTE FOR 2013 APPLICANTS WHO SUBMITTED TO 2012 FESTIVAL
please contact programming@latinofilm.org for further instructions***

LABELING

For all submissions, include the English language title and the running time on the DVD itself with contact info. In addition indicate the region-coding of the disc, and, if it is in PAL format, print it on the disc. If submitting a work-in-progress, indicate the elements that are incomplete on the DVD and expected time when it will be completed.

MULTIPLE ENTRIES

You may submit more than one film, but each one must be on a separate DVD and must be accompanied by its own completed submission form and entry fee.

SHIPPING

All costs for shipping submission materials to and from Los Angeles are the responsibilities of the sender. Ship your DVD in a protective envelope. The Festival recommends bubble-pack envelopes over fiber-pack envelopes as the fiber type can lead to damaged DVDs and DVD players. The Festival is not responsible for damage to submitted materials incurred in shipping.

INTERNATIONAL ENTRIES

All entries from outside the US should be sent Air Mail Registered or by a parcel or express service. We cannot accept entries shipped via airfreight if customs and delivery fees have not been paid.

RETURN OF ENTRIES

Unless indicated on the submission form, preview DVDs will not be returned. To have your DVDs returned, you must pay an additional return fee of \$12.00. Do not include pre-paid envelopes for the return of DVDs. DVDs that are not pre-paid for return will be recycled. Submitted press materials will not be returned. If you would like your left over press materials, you must inform the press & programming departments and come to the festival office to pick it up right after the festival.

PRESS KITS

An electronic press kit for feature, Documentaries or Shorts should be submitted on a separate DVD or CD. The name of the film and "press Kit" must be written directly on the disc.

NOTE

Features, Documentaries, Shorts and high school films submitted to the Festival may be asked to participate in an on-line project.

THANK YOU FOR YOUR SUBMISSION

MAIL ENTRIES TO

**Los Angeles Latino International Film Festival
453 S Spring St. Suite 320
Los Angeles, CA 90013**

**323-446-2770 Tel / Fax
www.latinofilm.org**

Submission Form

FILM / PROJECT TITLE

Feature Documentary Feature Documentary Short Short

PROJECTION FORMAT 35mm 16mm DigiBeta BetaSP

ORIGINAL LANGUAGE _____ YEAR OF PRODUCTION _____

COUNTRY OF ORIGIN _____

PRINCIPAL CONTACT _____

POSITION WITH FILM _____

ADDRESS _____

Day phone _____ Evening _____

Fax _____ e-mail _____

DIRECTOR _____

Address _____

Day phone _____ Evening _____

Fax _____ e-mail _____

PRODUCER _____

Address _____

Day phone _____ Evening _____

Fax _____ e-mail _____

FILMS ARE REQUIRED TO BE LOS ANGELES PREMIERES TO QUALIFY FOR COMPETITION.

ALL FEATURES ARE ELIGIBLE FOR THE AUDIENCE AWARD

SPECIFICATIONS / DISTRIBUTION

Running Time _____

Date completed _____

Genre _____

Distributor None

Domestic

Foreign

Company name _____

Company name _____

Address _____

Address _____

City/ZC/Country _____

City/ZC/Country _____

Day phone _____ Evening _____

Day phone _____ Evening _____

Fax _____ e-mail _____

Fax _____ e-mail _____

Festivals in which your film has already participated (if any)

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Awards received at these festivals (if any)

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Plot

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Your film must be returned to

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RELEASE

I, the undersigned, acknowledge and agree as follows:

I have read, understood and complied with all eligibility requirements.

I hereby grant LALIFF (Los Angeles Latino International Film Festival) produced by the Latino International Film Institute and presented by the LA Times/Hoy newspapers in 2013, all rights necessary to exhibit and promote the above reference film if selected. The undersigned does hereby declare to possess all the rights on the film and that such exhibition will not violate or infringe upon any rights whatsoever of any person or entity. Additionally, you indemnify the festival from any and all claims, demands, losses, costs, damages and attorney's fees arising out of or in connection with third parties in regards to the screening of said film.

El firmante de este formulario declara poseer todos los derechos perceptivos sobre la película inscripta. El firmante da los derechos necesarios para la exhibición y promoción de dicha película en LALIFF si es elegida. Acepto las condiciones de participación de LALIFF.

This film is not subject to litigation nor is threatened by any litigation.

To the best of my knowledge, all of the statements in this document are true.

I am duly authorized to submit this film to the festival for consideration.

Signature **Date**

Print name

Payment confirmation number

(If processing fee was paid online)